

## School Property Use Guidance for PTAs

**\*\*All activities must comply with all executive order capacity limits and must be scheduled through the school\*\***

This guidance pertains to **outdoor** access to school property for PTA activities/efforts:

1. Work with your principal to identify appropriate outdoor spaces for PTA use and to confirm that your proposed use is allowable and taking place outside of school hours.
2. Whenever possible, handle details/prep/ordering/etc. virtually to reduce any crowding or large groups congregating.
3. Avoid busy times at the school building, such as arrival and dismissal and food distribution times, or avoid the areas of the school property where these are taking place.
4. Events or activities where people are consuming food or drink are discouraged at this time.
5. If you are distributing food or items to your school community, storage availability inside the school will differ by school and should be a space that has exterior access. Work with your principal to identify potential storage locations.
6. Gardening activities (outdoor only) should be coordinated with your principal. Playground use during school hours is not allowed.
7. It is recommended to have an attendance roster with contact information for any event/activity.

This guidance may shift as more students return to school buildings and we will keep you updated as new information is available. Please let the CCPTA know if you have any questions.