

Proposed Changes to CCPTA Bylaws February 2020

Current bylaws can be found here - <https://ccpta.apsva.us/wp-content/uploads/sites/45/2019/05/2018-2023-CCPTA-Official-Bylaws.pdf>

CURRENT BYLAWS – VICE PRESIDENT(S):

340 Section 2. The vice president(s) shall:

341

342 a. Act as aide(s) to the president.

343

344 b. In their designated order, perform the duties of the president in the absence or inability
345 of that officer to act.

346

347 1. The first vice president shall mentor committee chairs.

348

349 2. The second vice president shall be in charge of communications, update the
350 website, maintain the Listserv, maintain the PTA Officer Directory while
351 fostering timely communications with members.

352

353 3. The third vice president shall be in charge of special projects, analysis, in-depth
354 evaluation of special and long-range school system activities, and coordinating
355 with chairs of special events (ie County Reflection Ceremony).

356

357 c. Perform other delegated duties as assigned.

PROPOSED CHANGES TO BYLAWS – VICE PRESIDENT(S):

340 Section 2. The vice president(s) shall:

341

342 a. Act as aide(s) to the president **and mentor and coordinate with committee chairs.**

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344 b. In their designated order, perform the duties of the president in the absence or inability
345 of that officer to act.

346

347 1. The first vice president shall **coordinate efforts of the vice presidents and**
348 **committee chairs.**

349

2. The second vice president shall **coordinate advocacy efforts of the council;**
evaluate relevant school and county policies that impact the council mission; and,
make recommendations and draft resolutions for membership consideration
regarding policy and advocacy efforts of the council.

352

353 3. The third vice president shall **coordinate** special projects **and programs (i.e.**
354 **grant fund and partnerships), and coordinate** with chairs of special events (i.e.
355 **County Reflections Program, Summer Activities Fair).**

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357 c. Perform other delegated duties as assigned.

CURRENT BYLAWS – SECRETARY:

359 #Section 3. The secretary shall:

360

361 a. Record the minutes of all meetings of the council.

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363 b. Keep the official copy of the council bylaws in his/her files.

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365 c. Keep an accurate roster of the names of each local PT A/PTSA units in membership,
366 the names and address of local PT A/PTSA officers and delegates, and the names and
367 addresses of the members of the council executive board.

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369 d. Perform other delegated duties as assigned.

PROPOSED CHANGES TO BYLAWS – SECRETARY:

359 #Section 3. The secretary shall:

360

361 a. Record the minutes of all meetings of the council, **gather digital copies of distributed
materials, and disseminate the minutes and handouts to directory email list.**

362

363 b. Keep the official copy of the council bylaws in his/her files.

364

365 c. **Maintain and** keep an accurate roster of the names **and contact information** of each
366 local PTA/PTSA **president and representative**, and the names and **contact information** of
367 the members of the council executive board.

**d. Manage communications, update the council website, maintain the directory
email list, and foster timely communications with members via the general council email
address account.**

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369 e. Perform other delegated duties as assigned.